

Meeting Number 01

Meeting Type Design Development Phase

Meeting Date 8 August 2013 Meeting Time 1:00 PM - 1:30 PM

Project Number 110451

Purpose Subject Area Committee – Campus Digital Print Center

Location Rogue River Room

AGENDA

1:00 Introductions & Project Overview (MO, EP)

1:05 Campus Digital Print Center (LG, CM)

Purpose: Review the space plan and provide input to the design team

Outcome: Confirm the location, size and access to the print center.

- 1 Review overall floor plans for renovation and new construction.
- 2 Discuss the general function of the print center and how the space is used.
- 3 Review current floor plan layout.
- 4 Discuss service counter access.

1:25 Next Steps / Follow-up Tasks

The architectural design team will work with consultants to design mechanical, electrical, data/telecom and acoustic systems SAC meetings #02

1:30 END